

Constitution and Associated Documents – Proposed Changes

	Section and Reference	Existing Text	Proposed amendment including revised text if appropriate
	<p>Part 4.11 Public Access to Information Rules of Procedure</p> <p>2. Notices of Meeting</p>	<p>2. Notices of Meeting</p> <p>The Authority will give at least five clear working days notice, or as soon as is practicable, of any meeting by posting the details of the meeting at Quadrant, The Silverlink North, Cobalt Business Park. Copies will also be posted at Customer Service Centres, Whitley Bay Customer First Centre, North Shields Customer First Centre and Wallsend Customer First Centre. Notices will also be posted on North Tyneside Council's website (www.northtyneside.gov.uk). Meetings may however, in exceptional circumstances, be held with less than five clear working days notice.</p> <p>3. Access to information before meetings. The Authority will usually make copies of the agenda and reports available to the public for inspection at Quadrant, The Silverlink North, Cobalt Business Park, at least five clear working days before the meeting. Copies can also be inspected at the other places listed above and on North Tyneside</p>	<p>2. Notices of Meeting</p> <p>The Authority will give at least five clear working days notice, or as soon as is practicable, of any meeting by posting the details of the meeting will be posted on North Tyneside Council's website (www.northtyneside.gov.uk). A notice posting details of the meeting will also be displayed at Quadrant, Silverlink North, Cobalt Business Park. Meetings may however, in exceptional circumstances, be held with less than five clear working days notice.</p> <p>3. Access to information before meetings. The Authority will usually make copies of the agenda and reports available to the public for inspection at Quadrant, The Silverlink North, Cobalt Business Park, at least five clear working days</p>

		<p>Council's website. North Tyneside Council Constitution Part 4.11 Public Access to Information Rules of Procedure Version 26: April 2023 189 If an item of business is subsequently added to the agenda, the revised agenda will be open to inspection from the time the item is added to the agenda. Where a meeting is held with less than five clear working days notice being given, copies of the agenda and reports will be available to public inspection from the time the meeting is convened.</p>	<p>before the meeting. Copies can also be inspected at the other places listed above and on North Tyneside Council's website.</p> <p>If an item of business is subsequently added to the agenda, the revised agenda will be open to inspection from the time the item is added to the agenda. Where a meeting is held with less than five clear working days notice being given, copies of the agenda and reports will be available to public inspection from the time the meeting is convened.</p>
		<p>Reason for proposed change:</p> <p>Reducing the need to display hard copy notices and agenda (saving resources) at all. Customer service buildings. The Local Government Act 1972 in relation to Council meetings requires the "posting" of a public notice "at some conspicuous place or places", and such other manner as the Authority thinks "desirable" for giving notice of the meeting. The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 relating to Cabinet meetings requires a notice of meeting to be "displayed at the offices of the relevant local authority" and on the Authority's website.</p>	
	<p>Implications of proposed change:</p> <ul style="list-style-type: none"> • Finance and other resource implications: • Legal implications: 		

	<ul style="list-style-type: none"> • Consultation/Engagement undertaken (internal and external): • Human Rights implications: • Equalities and Diversity implications: There are equality implications as due to their protected characteristics not everyone can access information via the website or travel to Quadrant to view the documents, the Authority would need to be able to make reasonable adjustments to enable access. • Risk Management implications: • Crime and Disorder implications: • Environment and Sustainability implications:
	Proposed by: John Barton Service Area: Legal Services Contact Tel. No:
	Head of Service sign-off: (please insert a cross in the box) <div data-bbox="779 1066 900 1123" style="display: inline-block; border: 1px solid black; padding: 2px 10px; text-align: center;">X</div>